

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**

AF INSTRUCTION 36-2805

AIR EDUCATION AND TRAINING COMMAND

Supplement 1

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Personnel

SPECIAL TROPHIES AND AWARDS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 36-2805, 29 June 2001, is supplemented as follows:

This supplement does not apply to Air Force Reserve Command or Air National Guard units. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*. This instruction requires maintaining information subject to the Privacy Act of 1974, authorized by Title 10 U.S.C. Section 857. Systems of Records Notice F036 AF PC V, Awards and Decorations, applies.

SUMMARY OF REVISIONS

This revision adds authority for the funding and presentation of the AETC Commander, Vice Commander, and Command Chief Master Sergeant coins (paragraph 1.7.1.5). A star (★) indicates revision from the previous edition.

1.7.1. This authority applies to the funding and presentation of the following mission accomplishment coin awards:

1.7.1.1. (Added)(AETC) The Basic Military Training School (BMTS) Achievement Coin. Awarded to individuals who successfully complete BMTS graduation requirements on or after 1 October 1999.

1.7.1.2. (Added)(AETC) The Career Reenlistment Coin. Authorized for AETC personnel who, as of 1 January 2002, enter into a reenlistment or extension of enlistment that begins on or after the completion of 8 years total active federal military service ("career" status). Award only one coin per person per career. **NOTE:** Members awarded a coin based on an extension of enlistment must be eligible to reenlist as of the extension start date; however, members entering into an extension of enlistment under AFI 36-2606, *Reenlistment in the United States Air Force*, Table 4.1, rules 2 through 9, 17 through 24, and 26 through 27, are not eligible to receive the Career Reenlistment Coin.

1.7.1.3. (Added)(AETC) The Airman's Coin. Awarded to individuals who are commissioned through Officer Training School's Basic Officer Training Course or Reserve Officer Training Corps program, or who complete the Commissioned Officer Training course on or after 1 October 2001. Air Force Officer Accession and Training Schools will present and fund the Airman's Coin award.

1.7.1.4. (Added)(AETC) The Heart Link Coin. Authorized for AETC personnel who have participated and completed the Heart Link Spouse Orientation Program as of 1 April 2002. Spouses will receive the coin at the completion of the 1-day orientation. Only one coin will be awarded to a spouse who completes the Heart Link Spouse Orientation. HQ AETC will fund the initial issue of coins; future funding will be accomplished by each base. Family support center directors will order, maintain, and track distribution of the Heart Link Coin.

★1.7.1.5. (Added)(AETC) The AETC Commander's, Vice Commander's, and Command Chief Master Sergeant's Coins. Awarded to military personnel and civilian employees for an outstanding accomplishment or specific achievement that has made a significant contribution to the effectiveness and efficiency of the Air Force. These coins:

1.7.1.5.1. (Added)(AETC) Can be used for "on-the-spot" recognition of personal efforts associated with an actual achievement to improve a particular program, function, or mission.

1.7.1.5.2. (Added)(AETC) Are not intended as mementos, commemorative or personal gifts, for morale building, or to recognize PCSs, retirements, and similar occasions.

1.7.1.5.3. (Added)(AETC) Cannot be used as tokens of appreciation for government officials, foreign officials, or non-Federal personnel in recognition of general support or improved community relations. **NOTE:** Coins for such officials, however, may be purchased with official representation funds for situations covered by AFI 65-603, *Official Representation Funds*.

NOTE: The limitations listed in paragraphs 1.7.1.5.2 (Added)(AETC) and 1.7.1.5.3 (Added)(AETC) do not apply if coins are donated by a private organization or purchased by a commander, vice commander, or command chief master sergeant with his or her personal funds.

1.7.2. Nonappropriated funds may be used to fund coins as awards for nonappropriated fund employees.

NOTE: The following are added to Attachment 1:

References (Added)(AETC)

AFI 36-2606, *Reenlistment in the United States Air Force*

AFMAN 37-139, *Records Disposition Schedule*

Abbreviations and Acronyms (Added)(AETC)

BMTS—Basic Military Training School

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